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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

July 24, 2002

TO: Members of the State Board of Education

FROM: Thomas D. Watkins, Jr., Chairman

SUBJECT: Human Resources Report

The Department of Management and Budget has established a CAP of 381 full time equivalent (FTE) positions for the Michigan Department of Education (MDE). Below is a report on the MDE personnel status as of July 24, 2002. All vacant and new positions undergo a careful review by the Department. A hiring freeze issued by the Governor's Office requires that any vacant position being filled externally go through the hiring freeze exemption process with the State Budget Office. Positions filled by internal transfer and promotion are not subject to the hiring freeze.

The following positions have been approved to fill under the hiring freeze exemption:

- Field Services (2-Limited Term Education Field Service Consultant 12/P13)
- Michigan Schools for the Deaf and Blind (Accounting Specialist 13)

The following position is expected to be filled by internal transfer/promotion:

- School Support Services (Education Consultant Manager 15)

The following positions were filled between May 30 and July 19, 2002:

- Special Education and Early Intervention Services
 - New Hire of Jane Reagan (Department Specialist 14)
 - Internal Transfer of Vanessa Winborne (Education Consultant P13)
- School Support Services
 - Internal Transfer of Linda Stull (Nutrition/Food Management Consultant 12)

MDE CAP Summary as of July 6, 2002

- FTE CAP established by Department of Management and Budget: = 381
 - Total number of current MDE employees = 376
 - Total number of Job Share employees in MDE = 4
 - Total number of Limited Term positions in MDE = 41
- (Limited Term appointment - the duration of which may not exceed two years)

Total Filled FTE Positions = 331

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